

Request by Councillor for a Scrutiny review

Guidance Notes

Members can request the Scrutiny Committee to hold a review into an important subject or matter of concern in the Borough. It need not relate purely to services provided by the Council and could cover any matter effecting local residents or businesses.

The Council focuses its scrutiny activities on the things that matter most and on outcomes that can make a real difference for local people. It simply has not got the resources to look at everything that might be suggested and therefore has to prioritise. The Councils suggested criteria for selecting reviews are as follows (this information is also contained within the Scrutiny Guide, which all members will have received a copy):

- Members identify key issue for the public
- Poor performing services
- High level of user dissatisfaction
- High level of resource in the area
- Government/council high priority area
- New government guidance or legislation
- Media attention

For each review undertaken there should be:

- Key reasons for undertaking the review
- What the review is expected to achieve
- Agreed measures for identifying a successful review
- A project plan specifying the timetable and methodology (what evidence will be gathered, what consultation will take place)
- Consultation as to the composition of the panel which maybe undertaking the review

Please bear in mind when suggesting a topic for review that the following information will be needed and that where possible you provide as much information for the Scope and Terms of reference. This will assist the Chair and Deputy Chair when considering which three items will be selected for inclusion into the Annual Work Programme.

Scrutiny does not get involved in minor matters or individual concerns which are not of wider community significance. These need to be pursued through the appropriate Service Unit, Ward Councillors or Executive Member responsible. Nor does scrutiny deal with individual complaints which are dealt with through the Councils complaints procedure. Other topics not appropriate for scrutiny include: matters already being addressed, matters prejudicial to the Councils interests, individual disciplinary or grievance matters and matters unlikely to result in improvements for local people.

Subject	Eastbourne Night Time Economy
Brief Scope (outline for review)	A review into the night time economy of Eastbourne and how licencees, Eastbourne Borough Council and Police can work together to increase the offering for our town.
Suggested Consultation	

Reasons for Review and Supporting Information	
Reasons for Review:	
1. Why should topic be reviewed?	<p>There is a growing concern that Eastbourne's offering after hours is limited. Licencees are struggling to maintain their income and the CIP can limit opportunities.</p> <p>However, there is a new opportunity to grow the economy with the Beacon, and if we can work early with partners we could maximise the potential of this offering.</p>
2. How does it link to Council's strategic aims and priorities?	Growing the town economy
3. What benefits could result in conducting this review?	Increase night life
Supporting Evidence:	
1. What evidence is there to support the reasons and need for a scrutiny review?	<p>Meetings with the strategic crime group and the nighttime economy were very revealing. Additionally meetings I have held with licencees over the last 12 months.</p> <p>Additional evidence from actually working in the town late at night during the Christmas market - with little to no activity.</p>
2. What are the facts?	See above

Desired Outcome:	
1. What would you wish to see happen as a result of any review?	Proposals shared with Licensing and Cabinet
2. Why do you think the desired outcome is achievable as a result of a review?	We can work with all partners to ensure that licencees, EBC, Police and statutory authorities can have an early input into the town. This could help form any review into a future Cumulative Impact Policy (CIP) as well as aid licencing department and EBC

Name: (please print)

Steve Holt

Signed:

Date:

21st Feb 2018

Please complete and return this form to the Scrutiny Officer, Town Hall, Grove Road, Eastbourne, BN21 4UG. Email the form to Jazmin.Victory@lewes-eastbourne.gov.uk Should you have any queries about completing the form please telephone 01323 415811

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Date Received:

Date Acknowledged:

Decision Date:

Decision; Accept Reject Defer

Date Decision Notified:

By: